

# WOLLOMBI VALLEY TENNIS & SPORTS ASSOCIATION INC

## Committee Meeting 4 Meeting 2021 14<sup>th</sup> July 2021, via ZOOM at 4:00pm

### MINUTES

**Attendance:** Annie Snell (**AS**), Jan Harrison (**JH**), Pat Evans (**PE**), Trish Fry (**TF**), Caryl Murray (**CM**), Lynsey Benfeldt (**LB**), Dianne Williamson (**DW**)

**Apologies:** None

**Meeting Declared Open at 4:03pm**

Agenda Item	Discussion / Issue	Action
1. Welcome & Apologies	<b>JH</b> welcomed all.	
2. Acceptance of Minutes	Minutes from the previous meeting (17/05/21) were accepted as a true and correct record. <b>JH</b> summarised.	Moved: <b>AS</b> Seconded: <b>TF</b>
3. Business Arising from Minutes	<p>General Store – <b>JH</b> to send a letter of thanks to General Store for their help in booking courts. <b>AS</b> suggested she could put an insert in Oon based on <b>JH</b> letter.</p> <p>Cleaning of courts – Nothing has happened since last meeting. <b>JH</b> is going to chase previous contractor who used chlorine. A pre-approved sum of \$2,500 has been approved for cleaning. Contact is Mark Keating. We paid \$1936 for last cleaning.</p> <p>Members List – <b>JH</b> can now open the Google sheet but was confused about how <b>AS</b> has set up and who was paid etc. <b>AS</b> explained additional tab etc to clarify. <b>JH</b> &amp; <b>PE</b> to update any omissions. <b>JH</b> said that the Brownings haven't paid their membership for a couple of years. <b>AS</b> said they paid cash and will clarify with them again. <b>JH</b> said they cant join the Executive as they need to have been a member for a year. <b>JH</b> is to send the constitution to <b>AS</b>. <b>JH</b> wants a members list on the noticeboard. <b>AS</b> explained <b>JH</b> can update and print out. <b>AS</b> also explained the 3 google sheets and what they all refer to.</p> <p>Coaching – No holiday clinic due to Tennis NSW advice and COVID-19. Girls haven't been playing on a Friday and have only used the courts twice on Sundays so not going to send them an invoice for last term. <b>AS</b> will send them an invoice for T3 when they confirm what days they are going to use.</p> <p>Grants – Melissa has been a great help as well as Alan Stapleford in obtaining a further grant for soft fall to exercise equipment.</p> <p>Dollar for Dollar Acquittal – <b>AS</b> sent to <b>JH</b> for signature. <b>JH</b> wants to amend to include only carpet. Money will need to be returned to Council. <b>AS</b> will redo and resend to <b>JH</b></p> <p>Sculpture – <b>AS</b> has confirmed with Sue that Sculpture will be paying for any class relocation again to the clubhouse this year.</p>	Moved: <b>JH</b> Seconded: <b>AS</b>

	<p>Council Lease – <b>PE</b> and <b>JH</b> have sent back signed lease agreement. It hasn't been paid yet as they can't accept a cheque yet until Council meeting. <b>AS</b> has asked to be forwarded a copy of this correspondence for secretary files. <b>JH</b> will forward when she gets approval.</p> <p>Positions 2021 – <b>AS &amp; CM</b> is not continuing next year on Executive.</p>	
4. Correspondence	<p>Emails back and forward to Council re Exercise Equipment and grant.</p> <p>Lease renewal between Council and tennis club</p>	
5. Treasurer's Report ( <b>PE</b> )	<p><b>DOCUMENTS TO TABLE WITH CLUB MEMBERS</b> <i>Refer to documents attached.</i></p> <p><b>AS</b> to go through and look at other tab for more detail.</p>	Moved: Seconded:
6. Captain's Report ( <b>CM</b> )	<p>Most has already been covered in discussion above.</p>	Moved: <b>CM</b> Seconded: <b>AS</b>
7. General Business	<p><b>JH</b> approached Sacha and Nat to join committee. They were not interested at this time.</p> <p>All agreed Richards membership would be \$100 + membership again for year for unlimited court use (subject to availability).</p> <p>All agreed that membership and court hire fees should remain the same for next year and will be approved at AGM. <b>PE</b> confirmed that we have done a great job at really increasing our income via coaching, court hire and clubhouse bookings.</p> <p>Sculpture – Sue would like to use the clubhouse to display the children's artwork. No need for members to supervise etc. <b>AS</b> suggested key lockbox can be used for sculpture volunteers to access the clubhouse.</p> <p>Website – <b>AS</b> has put last 2 years fees in to be reimbursed and new fees due Aug 21.</p> <p>AGM – <b>AS</b> has indicated that she will not be able to attend AGM due to COVID-19 restrictions and suggested a Zoom meeting for her. <b>JH</b> said we will discuss closer to meeting date when we know if there are any changes to lockdown. <b>AS</b> would like someone to take over all of her roles including bookings etc. <b>AS</b> also noted we will need to comply with sq metre rules etc re AGM.</p>	
8. Next Meeting Date	TBA	

Meeting closed at 4:41pm